

AGENDA

Meeting: Overview & Scrutiny Organisation and Resources Select Committee
Place: Committee Room III, County Hall, Trowbridge
Date: Thursday 24 March 2011
Time: 10.30 am

Please direct any enquiries on this Agenda to Sharon Smith, of Democratic and Members' Services, County Hall, Trowbridge, direct line (01225) 718378 or email sharonl.smith@wiltshire.gov.uk

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Membership:

Cllr Nigel Carter	Cllr Jacqui Lay
Cllr Tony Deane (Vice Chairman)	Cllr Jeff Osborn (Chairman)
Cllr Christopher Devine	Cllr Bill Roberts
Cllr Peter Doyle	Cllr Ricky Rogers
Cllr Nick Fogg	Cllr Judy Rooke
Cllr Charles Howard	Cllr Jonathon Seed
Cllr Jon Hubbard	

Substitutes:

Cllr Chuck Berry	Cllr David Jenkins
Cllr Jane Burton	Cllr Christopher Newbury
Cllr Trevor Carbin	Cllr Jeffrey Ody
Cllr Ernie Clark	Cllr Pip Ridout
Cllr Mary Douglas	Cllr Graham Wright
Cllr Russell Hawker	

PART I

Items to be considered whilst the meeting is open to the public

1. **Apologies and Substitutions**

2. **Minutes of the Previous Meeting** *(Pages 1 - 10)*

To approve as a correct record and sign the minutes of the last meeting of the Overview and Scrutiny Management and Resources Select Committee held on 20 January 2011.

3. **Declarations of Interest**

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

4. **Chairman's Announcement**

5. **Public Participation and Councillors Questions**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Director of Resources) no later than 5pm on Thursday 17 March 2011. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6. **HR Update** *(Pages 11 - 12)*

The Committee at its last meeting held on 20 January resolved to receive further updates on HR related matters to include details of those leaving the organisation through redundancy.

An update report from the Service Director HR and Organisational Development is now attached for consideration.

The Select Committee has received updates at the last four meetings and may now wish to bring this to a close. The Committee will be considering the revised People Strategy later in the year and Councillor Ricky Rogers remains as a scrutiny representative on the Staffing Management Executive Board.

7. **Area Board Update** (Pages 13 - 24)

The Committee at its meeting held in March 2010 resolved to receive an update on the implementation of the recommendations arising from the review of Area Boards, to include progress made on the Handbook.

The Committee is asked to consider the update provided and comment as appropriate.

8. **Council Funding Framework for the Voluntary Community Sector** (Pages 25 - 38)

The Committee, at its meeting held in May 2010 considered the Council Funding Framework for the Voluntary Community Sector and resolved to receive a further update on the implementation of the framework at a future date.

A report is now provided for the Committee's consideration.

9. **Information Services Technology Plan 2011-2015** (Pages 39 - 90)

The Information Services Technology Plan is the Council's new ICT Strategy and is intended to provide detail on the strategic and design considerations for how ICT will be delivered over the next four years. The Plan describes ICT's relationship with the Council's corporate priorities set out in the Business Plan including the Campus and Operational Delivery Programme (CaODP).

It is being presented to scrutiny in draft form in advance of consideration by CLT and Cabinet. The Committee already has an ICT Task Group which initially scrutinised the arrangements for bringing the ICT service back in-house at the beginning of the year.

The Select Committee is asked to consider the content of the draft Plan with a view to making comments prior to formal adoption.

10. **Revenue and Benefits Service Inspection** (Pages 91 - 102)

A summary of the key findings arising from the recent inspection of the Revenue and Benefits System is attached. A link to the full report can be found below:

<http://www.audit-commission.gov.uk/localgov/audit/inspection/reports/Pages/20110217wiltshirecouncilbenefits.aspx?AIBID=1906>

The Committee is asked to consider the information provided and whether further scrutiny is required in this area.

11. **Customer Focus Board** *(Pages 103 - 104)*

The Committee at its previous meeting resolved to receive a report following the anticipated amalgamation of the Customer Focus Board and Shaping the Future Project Board.

A report from the Service Director for Policy, Research and Communication is now attached for the Committee's consideration.

12. **Scrutiny Representation on Project Boards** *(Pages 105 - 110)*

As the Committee has scrutiny representation on several Project Boards, this item has been included to allow members to provide an update where appropriate.

Updates will be considered from the following:

Professional Services Project Board
Staffing Management Executive Board
Revenue and Benefits Project Board

13. **Partnership Task Group** *(Pages 111 - 118)*

The Committee resolved at its previous meeting to receive an interim report on the work of the Partnership Task Group following the review of the Community Safety Partnership.

A report is now provided for the Committee's consideration.

14. **Task Group/Rapid Scrutiny Exercise Updates** *(Pages 119 - 122)*

Updates from the various Task Group and Raid Scrutiny Exercises undertaken by the Committee are attached.

15. **Business Plan** *(Pages 123 - 128)*

Council, at its meeting held on 22 February 2011 adopted the revised draft Business Plan following approval by Cabinet on 15 February 2011. The Plan set out how the Council would meet the challenges of reduced resource, legislative change and demographic impact whilst delivering the Council's vision.

The Liaison Board, which met on the afternoon of 10 February, following the Joint Scrutiny meeting on the budget, discussed the Plan and resolved that each Select Committee, with the support of the scrutiny officers, would identify the themes and individual topics within their remit and revise the forward work programmes accordingly.

A report is now attached for consideration by the Committee.

16. **Forward Work Programme** *(Pages 129 - 134)*

A copy of the draft Forward Work Programme is attached for consideration.

17. **Date of next Meeting**

26 May 2011.

18. **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

PART II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

NONE